

Online Portal Enrollment Instructions

You can self-enroll with our
online billing & payment portal.

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To Get Started

Please proceed to the
online billing & payment
portal home page.



ONLINE PORTAL

[Sign Up Now](#)

You can create your online account by going to the **home page** of our **online portal** using the link you received from Five Star Senior Living Inc. You can also find it on your latest statement.

On the right side of the online portal login page you'll find the **Sign Up Now** button. Click here.

All the information you need to setup your account is found on your statement.

You may be asked to enter:

Enrollment Token Account

Number

2

Enter your information

A

User Information

The first section of the sign up page requires you to enter:

Full Name | Email Address | Username & Password

B

Account information

The account information you enter is specific to Five Star Senior Living Inc. It's used to verify your account. Please have your monthly statement available during the registration process. Your monthly statement contains information including your **account number & enrollment token**.

C

Security questions

In the event of a lost or forgotten username or password, we ask identifying questions to access your account. You'll need to choose three types of questions and provide the appropriate answers.

D

Be sure to review & accept the subscriber agreement before you click the Sign Up button to complete the form and continue to the last step.

3

Almost there

After clicking the “Sign Up” button you’ll complete the enrollment process of creating your account. Within a few minutes you’ll receive an email from the online portal, confirming your account (check your spam if you don’t see it). Click on the confirmation link inside to verify your identity and complete the creation of your account.



You’re ready

Paying your statements just became simpler. With your portal access you can now view, search and pay your statements in a secure digital space. You have direct control and 24/7 access to your statements and payment history. Our online portal allows you to:

- Reduce costs and paper checks
- Save time by scheduling payments
- Download statements to your computer

Your online billing & payment account is ready for you. Start managing your statements online today!

We’re here to help

Congratulations on your new account!

If you need more enrollment information, please email FinanceSharedServices@5ssl.com.

Thank you.